

# Course Adds

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Add one or more courses to a schedule and/or change course load.

Students may add one or more courses after the start of a term or session with no grade assigned and no financial penalty based upon the deadlines noted below. The Add Deadline is based upon the length of the session.

- Regular 14-week semester long courses or longer: within the first 7 days of the session.
- 10-week sessions: within the first 7 days of the session.
- 8-week sessions: within the first 7 days of the session.
- 6-week sessions: within the first 3 days of the session.
- 4-week sessions: within the first 2 days of the session.
- 3-week sessions: within the first day of the session.

After the Add Deadline has passed, a student may submit a Late Add eform (<https://www.uwgb.edu/registrar/forms-petitions/registration-forms/>) for the course they wish to add late. If the instructor approves the Late Add eform, the student will be added to the course by the Student Services Center and assessed a \$15 Late Add Fee. If the instructor denies the Late Add eform, the student will be informed of the denial and will not be added to the course.

Please check the Registration Calendar (<http://www.uwgb.edu/registrar/calendar/registration/>) for the specific deadline dates each term.