

# Emergency Management, Planning and Administration Certificate

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The Emergency Management, Planning, and Administration certificate is a comprehensive program covering the core elements of emergency management; mitigation, preparedness, response, and recovery. Some believe the risk of hazardous events will only increase, a consequence of altering the environment, more numerous and increasingly severe weather events, the rise of global terrorism, and the ability for viruses and contagious diseases to rapidly spread in an interconnected world. The impacts from a disaster can be lessened when businesses, emergency personnel, and governments put well-designed plans into action, including budgeting, administration, management, and emergency operations procedures. This 15-credit program is available to students at the undergraduate and graduate levels, can be completed within 2 years, and is 100% online.

The certificate program is made up of five three-credit courses:

Code	Title	Credits
PUB ADM 535	Principles and Practices of Emergency Management	3
PUB ADM 536	Strategic Emergency Preparedness, Planning and Implementation	3
PUB ADM 537	Disaster Response Operations and Management	3
PUB ADM 538	Disaster Recovery	3
PUB ADM 539	Political and Policy Dimensions of Emergency Management	3
<b>Total Credits</b>		<b>15</b>

Courses are taught by university faculty members and knowledgeable professionals from the community.

## Admission Requirements

Students who would like to earn graduate credit must provide proof of:

- Bachelor's degree from a regionally accredited institution
- 3.0 grade point average. Applicants with a GPA of less than 3.0 may be considered for provisional admission

## Who Should Enroll?

Courses are designed for those already in the profession as well as those pursuing an interest in the field. This includes:

- Public safety personnel (emergency management, airport personnel, fire and police)
- General public-sector managers responsible for emergency management
- Industrial emergency responders (fire and hazardous materials)
- Institutional emergency planners (schools, hospitals and prisons)
- Business continuity planners (banking, manufacturing, insurance and corporations)
- Individuals from nonprofit agencies

## How to Apply:

Please view instructions on the Emergency Management, Planning, and Administration website: [www.uwgb.edu/em](http://www.uwgb.edu/em) (<https://www.uwgb.edu/emergency-management/>)

- Emergency Management, Planning, and Administration Online Application: [www.uwgb.edu/em](http://www.uwgb.edu/em) (<https://www.uwgb.edu/emergency-management/>)
- To earn graduate-level credit, an official transcript showing proof of a bachelor's degree sent to UWGB Admissions at [uwgb@uwgb.edu](mailto:uwgb@uwgb.edu) directly from the institution that issued the degree is required. Note: students who completed their bachelors at UWGB and students who are not earning graduate credit do not have to submit official transcripts.
- International students may also need to provide the following documentation:
  - A test of English proficiency (TOEFL, Duolingo, or IELTS)
  - Course-by-course transcript evaluation from a professional evaluation service currently recognized by NACES (<https://www.naces.org/>). UWGB recommends one of the following evaluation services:
    - Educational Credential Evaluators (ECE) (<https://www.ece.org/>)
    - World Education Services (WES) (<https://www.wes.org/>)

## Progress to Completion

1. Candidate applies to the Emergency Management, Planning, and Administration Certificate program by submitting the appropriate materials.
2. Candidate is admitted to the Emergency Management, Planning, and Administration Certificate program by the UWGB Program Director.
3. Student fulfills the program course requirements.
4. Students completing graduate courses toward this certificate and a graduate degree program simultaneously at UWGB will have the certificate posted to their transcripts upon conferral of their graduate degree.
5. Students who are completing graduate courses toward this certificate, but are not completing a graduate degree may request certificate verification from the Office of Graduate Studies at [gradstu@uwgb.edu](mailto:gradstu@uwgb.edu).